Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



**MASTER AGREEMENT #080426**
**CATEGORY: Airfield Runway Materials, Services, and Related Solutions**
**SUPPLIER: Roberts Traffic Marking, LLC**

This Master Agreement (Agreement) is between Sourcewell, a Minnesota service cooperative located at 202 12th Street Northeast, Staples, MN 56479 (Sourcewell) and Roberts Traffic Marking, LLC, 2210 Hayes St., Hollywood, FL 33020 (Supplier).

Sourcewell is a local government and service cooperative created under the laws of the State of Minnesota (Minnesota Statutes Section 123A.21) offering a Cooperative Purchasing Program to eligible participating government entities.

Under this Master Agreement entered with Sourcewell, Supplier will provide Included Solutions to Participating Entities through Sourcewell's Cooperative Purchasing Program.

## Article I: General Terms

The General Terms in this Article I control the operation of this Master Agreement between Sourcewell and Supplier and apply to all transactions entered by Supplier and Participating Entities. Subsequent Articles to this Master Agreement control the rights and obligations directly between Sourcewell and Supplier (Article II), and between Supplier and Participating Entity (Article III), respectively. These Article I General Terms control over any conflicting terms. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

A. **Purpose.** Pursuant to Minnesota law, the Sourcewell Board of Directors has authorized a Cooperative Purchasing Program designed to provide Participating Entities with access to competitively awarded cooperative purchasing agreements. To facilitate the Program, Sourcewell has awarded Supplier this cooperative purchasing Master Agreement following a competitive procurement process intended to meet compliance standards in accordance with Minnesota law and the requirements contained herein.

B. **Intent.** The intent of this Master Agreement is to define the roles of Sourcewell, Supplier, and Participating Entity as it relates to Sourcewell's Cooperative Purchasing Program.

C. **Participating Entity Access.** Sourcewell's Cooperative Purchasing Program Master Agreements are available to eligible public agencies (Participating Entities). A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction and respective funding source restrictions. Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing Sourcewell's Cooperative Purchasing Program Master Agreements.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



D. **Supplier Access.** The Included Solutions offered under this Agreement may be made available to any Participating Entity. Supplier understands that a Participating Entity's use of this Agreement is at the Participating Entity's sole convenience. Supplier will educate its sales and service forces about Sourcewell eligibility requirements and required documentation. Supplier will be responsible for ensuring sales are with Participating Entities.

E. **Term.** This Agreement is effective upon the date of the final signature below. The term of this Agreement is four (4) years from the effective date. The Agreement expires at 11:59 P.M. Central Time on , unless it is cancelled or extended as defined in this Agreement.

1. **Extensions.** Sourcewell and Supplier may agree to up to three (3) additional one-year extensions beyond the original four-year term. The total possible length of this Agreement will be seven (7) years from the effective date.

2. **Exceptional Circumstances.** Sourcewell retains the right to consider additional extensions as required under exceptional circumstances.

F. **Survival of Terms.** Notwithstanding the termination of this Agreement, the obligations of this Agreement will continue through the performance period of any transaction entered between Supplier and any Participating Entity before the termination date.

G. **Scope.** Supplier is awarded a Master Agreement to provide the solutions identified in 080426 ("RFP") to Participating Entities. In Scope solutions include:

Sourcewell is seeking proposals for Airfield Runway Materials, Services, and Related Solutions, to include FAA and/or DoD compliant equipment and related supplies and services for the primary purpose of airfield repair, maintenance, and related activities, including but not limited to:

a. Airfield marking materials and supplies such as paints, thermoplastics, and glass beads;
b. Liquid or solid airfield deicer, and deicing services;
c. Rubber removal agents;
d. Firefighting agents such as aqueous film-forming foam (AFFF), alcohol-resistant AFFF (AR-AFFF), fluorine-free foam (F3), alcohol-resistant fluorine-free foam (AR-F3), biobased/soy-based fluorine-free foam, Purple K and Halotron;
e. Transition-related services used by airfields and other agencies such as risk assessment, planning, engineering, consulting, design, implementation, legacy AFFF/AR-AFFF removal and foam system cleanout, PFAS-containing material handling, storage, transportation, disposal and/or destruction, environmental remediation, system modification, testing, compliance documentation, and certification support.

Proposers may include directly related equipment, accessories, and services to the extent that they are complementary to the primary solutions being proposed.

H. **Included Solutions.** Supplier's Proposal to the above referenced RFP is incorporated into this Master Agreement. Only those Solutions included within Supplier's Proposal and within Scope (Included Solutions) are included within the Agreement and may be offered to Participating Entities.

I. **Indefinite Quantity.** This Master Agreement defines an indefinite quantity of sales to eligible Participating Entities.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



J. **Pricing.** Pricing information (including Pricing and Delivery and Pricing Offered tables) for all Included Solutions within Supplier's Proposal is incorporated into this Master Agreement.

K. **Not to Exceed Pricing.** Suppliers may not exceed the prices listed in the current Pricing List on file with Sourcewell when offering Included Solutions to Participating Entities. Participating Entities may request adjustments to pricing directly from Supplier during the negotiation and execution of any transaction.

L. **Open Market.** Supplier's open market pricing process is included within its Proposal.

M. **Supplier Representations:**

1. **Compliance**. Supplier represents and warrants it will provide all Included Solutions under this Agreement in full compliance with applicable federal, state, and local laws and regulations.

2. **Licenses**. As applicable, Supplier will maintain a valid status on all required federal, state, and local licenses, bonds, and permits required for the operation of Supplier's business with Participating Entities. Participating Entities may request all relevant documentation directly from Supplier.

3. **Supplier Warrants**. Supplier warrants that all Included Solutions furnished under this Agreement are free from liens and encumbrances, and are free from defects in design, materials, and workmanship. In addition, Supplier warrants the Solutions are suitable for and will perform in accordance with the ordinary use for which they are intended.

N. **Bankruptcy Notices.** Supplier certifies and warrants it is not currently in a bankruptcy proceeding. Supplier has disclosed all current and completed bankruptcy proceedings within the past seven years within its Proposal. Supplier must provide notice in writing to Sourcewell if it enters a bankruptcy proceeding at any time during the term of this Agreement.

O. **Debarment and Suspension.** Supplier certifies and warrants that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota, the United States federal government, or any Participating Entity. Supplier certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this Agreement. Supplier further warrants that it will provide immediate written notice to Sourcewell if this certification changes at any time during the term of this Agreement.

P. **Provisions for non-United States federal entity procurements under United States federal awards or other awards (Appendix II to 2 C.F.R § 200).**

1. Sourcewell issued the RFP for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entities. Sourcewell did not issue the RFP or award any master agreement under a federal award. Participating Entities are responsible for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



2. Participating Entities that are Recipients or Subrecipients of United States federal grant or other federal funding to purchase solutions from this Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200. The terms and conditions of Attachment 1 apply when a Participating Entity accesses Supplier's Included Solutions using FEMA funding sources and to other federal funding sources, as applicable. Participating Entities may have additional requirements based on specific funding source terms or conditions. Participating Entities will be responsible for notifying suppliers of any applicable requirements and compliance obligations (including any applicable domestic preference requirements) in resulting transaction documents.
    - All references to "recipient," "non-federal entity," or "subrecipient" should be interpreted to mean the Participating Entity accessing Included Solutions under this Agreement;
    - All references to "supplier" or "contractor" should be interpreted to mean the Supplier;
    - All references to "subcontractor" should be interpreted to mean subcontractors of Supplier offering the Included Solutions;
    - None of the references should be interpreted as reference to Sourcewell; and
    - None of the terms or conditions within this Section should be interpreted to obligate Sourcewell in any way.

Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing this Master Agreement.

**DAVIS-BACON ACT, AS AMENDED (40 U.S.C. § 3141-3148).** When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must comply with all applicable Davis-Bacon Act provisions.

**CONTRACT WORK HOURS AND SAFETY STANDARDS ACT (40 U.S.C. § 3701-3708).** Where applicable, all contracts awarded by the non-federal entity in excess of $100,000 that involve

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. §§ 3702 and 3704, as supplemented by Department of Labor regulations (29 C.F.R. § 5). Under 40 U.S.C. § 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. § 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies, materials, or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence. This provision is hereby incorporated by reference into this Agreement. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

**RIGHTS TO INVENTIONS MADE UNDER A CONTRACT OR AGREEMENT.** If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency. Supplier certifies that during the term of an award for all Agreements by Sourcewell resulting from this procurement process, Supplier must comply with applicable requirements as referenced above.

**CLEAN AIR ACT (42 U.S.C. § 7401-7671Q.) AND THE FEDERAL WATER POLLUTION CONTROL ACT (33 U.S.C. § 1251-1387).** Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251- 1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA). Supplier certifies that during the term of this Agreement it will comply with applicable requirements as referenced above.

**DEBARMENT AND SUSPENSION (EXECUTIVE ORDERS 12549 AND 12689).** A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. § 180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

**BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).** Suppliers must file any required certifications. Suppliers must not have used federal appropriated funds to pay any

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Suppliers must disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the non-federal award. Suppliers must file all certifications and disclosures required by, and otherwise comply with, the Byrd Anti-Lobbying Amendment (31 U.S.C. § 1352).

**RECORD RETENTION REQUIREMENTS.** To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. **The Supplier further certifies** that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

**ENERGY POLICY AND CONSERVATION ACT COMPLIANCE.** To the extent applicable, Supplier must comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

**BUY AMERICAN PROVISIONS COMPLIANCE.** Sourcewell issues solicitations for indefinite quantity cooperative purchasing master agreements which are made available to eligible public agencies. Sourcewell does not issue its solicitations or award its master agreements under any federal award, or specifically under any federal procurement standards related to Buy American or domestic preference. When utilizing federal funding, non-federal entities maintain responsibility for compliance with any specific requirements of the funding award including Buy American. Agencies should specifically verify whether the prospective purchasing implicates Buy American or other domestic preference requirements prior to executing any transaction document with suppliers. When domestic preference requirements are applicable, purchasing agencies must notify suppliers of requirements and either apply the appropriate preferences or secure an appropriate exemption and properly document the process prior to completing a purchase. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

**ACCESS TO RECORDS (2 C.F.R. § 200.336).** Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Agreement for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents.

**PROCUREMENT OF RECOVERED MATERIALS (2 C.F.R. § 200.322).** A non-federal entity that is a state agency or agency of a political subdivision of a state and its contractors must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

**FEDERAL SEAL(S), LOGOS, AND FLAGS.** The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval.

**NO OBLIGATION BY FEDERAL GOVERNMENT.** The U.S. federal government is not a party to this Agreement or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Agreement or any purchase by an authorized user.

**PROGRAM FRAUD AND FALSE OR FRAUDULENT STATEMENTS OR RELATED ACTS.** The Contractor acknowledges that 31 U.S.C. § 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Agreement or any purchase by a Participating Entity.

**FEDERAL DEBT.** The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments.

**CONFLICTS OF INTEREST.** The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Agreement or any aspect related to the anticipated work under this Agreement raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

**U.S. EXECUTIVE ORDER 13224.** The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

**PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE SERVICES OR EQUIPMENT.** To the extent applicable, Supplier certifies that during the term of this Agreement it will comply with applicable requirements of 2 C.F.R. § 200.216.

**DOMESTIC PREFERENCES FOR PROCUREMENTS.** To the extent applicable, Supplier certifies that during the term of this Agreement, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322. Participating Entities will be responsible for notifying suppliers of any applicable requirements and compliance obligations (including any applicable domestic preference requirements) in resulting transaction documents.

## Article II:
## Sourcewell and Supplier Obligations

The Terms in this Article II relate specifically to Sourcewell and its administration of this Master Agreement with Supplier and Supplier's obligations thereunder.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



A. **Authorized Sellers**. Supplier must provide Sourcewell a current means to validate or authenticate Supplier's authorized dealers, distributors, or resellers which may complete transactions of Included Solutions offered under this Agreement. Sourcewell may request updated information in its discretion, and Supplier agrees to provide requested information within a reasonable time.

B. **Product and Price Changes Requirements.** Supplier may request Included Solutions changes, additions, or deletions at any time. All requests must be made in writing by submitting a Sourcewell Price and Product Change Request Form to Sourcewell. At a minimum, the request must:

- Identify the applicable Sourcewell Agreement number;
- Clearly specify the requested change;
- Provide sufficient detail to justify the requested change;
- Individually list all Included Solutions affected by the requested change, along with the requested change (e.g., addition, deletion, price change); and
- Include a complete restatement of Pricing List with the effective date of the modified pricing, or product addition or deletion. The new pricing restatement must include all Included Solutions offered, even for those items where pricing remains unchanged.

A fully executed Sourcewell Price and Product Change Request Form will become an amendment to this Agreement and will be incorporated by reference.

C. **Authorized Representative.** Supplier will assign an Authorized Representative to Sourcewell for this Agreement and must provide prompt notice to Sourcewell if that person is changed. The Authorized Representative will be responsible for:

- Maintenance and management of this Agreement;
- Timely response to all Sourcewell and Participating Entity inquiries; and
- Participation in reviews with Sourcewell.

Sourcewell's Authorized Representative is its Chief Procurement Officer.

D. **Performance Reviews.** Supplier will perform a minimum of one review with Sourcewell per agreement year. The review will cover transactions to Participating Entities, pricing and terms, administrative fees, sales data reports, performance issues, supply chain issues, customer issues, and any other necessary information.

E. **Sales Reporting Required.** Supplier is required as a material element to this Master Agreement to report all completed transactions with Participating Entities utilizing this Agreement. Failure to provide complete and accurate reports as defined herein will be a material breach of the Agreement and Sourcewell reserves the right to pursue all remedies available at law including cancellation of this Agreement.

F. **Reporting Requirements.** Supplier must provide Sourcewell an activity report of all transactions completed utilizing this Agreement. Reports are due at least once each calendar quarter (Reporting Period). Reports must be received no later than 45 calendar days after the end of each calendar quarter. Supplier may report on a more frequent basis in its discretion. Reports must be provided regardless of the amount of completed transactions during that quarter (i.e., if there are no sales, Supplier must submit a report indicating no sales were made).

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



The Report must contain the following fields:

- Participating Entity Name (e.g., City of Staples Highway Department);
- Participating Entity Physical Street Address;
- Participating Entity City;
- Participating Entity State/Province;
- Participating Entity Zip/Postal Code;
- Sourcewell Participating Entity Account Number;
- Transaction Description;
- Transaction Purchased Price;
- Sourcewell Administrative Fee Applied; and
- Date Transaction was invoiced/sale was recognized as revenue by Supplier.

If collected by Supplier, the Report may include the following fields as available:

- Participating Entity Contact Name;
- Participating Entity Contact Email Address;
- Participating Entity Contact Telephone Number;

G. **Administrative Fee.** In consideration for the support and services provided by Sourcewell, Supplier will pay an Administrative Fee to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. Supplier will include its Administrative Fee within its proposed pricing. Supplier may not directly charge Participating Entities to offset the Administrative Fee.

H. **Fee Calculation.** Supplier's Administrative Fee payable to Sourcewell will be calculated as a stated percentage (listed in Supplier's Proposal) of all completed transactions utilizing this Master Agreement within the preceding Reporting Period. For certain categories, a flat fee may be proposed. The Administrative Fee will be stated in Supplier's Proposal.

I. **Fee Remittance.** Supplier will remit fee to Sourcewell no later than 45 calendar days after the close of the preceding calendar quarter in conjunction with Supplier's Reporting Period obligations defined herein. Payments should note the Supplier's name and Sourcewell-assigned Agreement number in the memo; and must be either mailed to Sourcewell above "Attn: Accounts Receivable" or remitted electronically to Sourcewell's banking institution per Sourcewell's Finance department instructions.

J. **Noncompliance.** Sourcewell reserves the right to seek all remedies available at law for unpaid or underpaid Administrative Fees due under this Agreement. Failure to remit payment, delinquent payments, underpayments, or other deviations from the requirements of this Agreement may be deemed a material breach and may result in cancellation of this Agreement and disbarment from future Agreements.

K. **Audit Requirements.** Pursuant to Minn. Stat. § 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by Sourcewell and the Minnesota State Auditor for a minimum of six years from the end of this Agreement. Supplier agrees to fully cooperate with Sourcewell in auditing transactions under this Agreement to ensure compliance with pricing terms, correct calculation and remittance of

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



Administrative Fees, and verification of transactions as may be requested by a Participating Entity or Sourcewell.

L. **Assignment, Transfer, and Administrative Changes.** Supplier may not assign or otherwise transfer its rights or obligations under this Agreement without the prior written consent of Sourcewell. Such consent will not be unreasonably withheld. Sourcewell reserves the right to unilaterally assign all or portions of this Agreement within its sole discretion to address corporate restructurings, mergers, acquisitions, or other changes to the Responsible Party and named in the Agreement. Any prohibited assignment is invalid. Upon request Sourcewell may make administrative changes to agreement documentation such as name changes, address changes, and other non-material updates as determined within its sole discretion.

M. **Amendments.** Any material change to this Agreement must be executed in writing through an amendment and will not be effective until it has been duly executed by the parties.

N. **Waiver.** Failure by Sourcewell to enforce any right under this Agreement will not be deemed a waiver of such right in the event of the continuation or repetition of the circumstances giving rise to such right.

O. **Complete Agreement.** This Agreement represents the complete agreement between the parties for the scope as defined herein. Supplier and Sourcewell may enter into separate written agreements relating specifically to transactions outside of the scope of this Agreement.

P. **Relationship of Sourcewell and Supplier.** This Agreement does not create a partnership, joint venture, or any other relationship such as employee, independent contractor, master-servant, or principal-agent.

Q. **Indemnification.** Supplier must indemnify, defend, save, and hold Sourcewell, including their agents and employees, harmless from any claims or causes of action, including attorneys' fees incurred by Sourcewell, arising out of any act or omission in the performance of this Agreement by the Supplier or its agents or employees; this indemnification includes injury or death to person(s) or property alleged to have been caused by some defect in design, condition, or performance of Included Solutions under this Agreement. Sourcewell's responsibility will be governed by the State of Minnesota's Tort Liability Act (Minnesota Statutes Chapter 466) and other applicable law.

R. **Data Practices.** Supplier and Sourcewell acknowledge Sourcewell is subject to the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13. As it applies to all data created and maintained in performance of this Agreement, Supplier may be subject to the requirements of this chapter.

S. **Grant of License.**

1. **During the term of this Agreement:**

    a. **Supplier Promotion.** Sourcewell grants to Supplier a royalty-free, worldwide, non-exclusive right and license to use the trademark(s) provided to Supplier by Sourcewell in advertising, promotional materials, and informational sites for the purpose of marketing Sourcewell's Agreement with Supplier.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



b. **Sourcewell Promotion.** Supplier grants to Sourcewell a royalty-free, worldwide, non-exclusive right and license to use Supplier's trademarks in advertising, promotional materials, and informational sites for the purpose of marketing Supplier's Agreement with Sourcewell.

2. **Limited Right of Sublicense.** The right and license granted herein includes a limited right of each party to grant sublicenses to their respective subsidiaries, distributors, dealers, resellers, marketing representatives, partners, or agents (collectively "Permitted Sublicensees") in advertising, promotional, or informational materials for the purpose of marketing the Parties' relationship. Any sublicense granted will be subject to the terms and conditions of this Article. Each party will be responsible for any breach of this section by any of their respective sublicensees.

**3. Use; Quality Control.**

a. Neither party may alter the other party's trademarks from the form provided and must comply with removal requests as to specific uses of its trademarks or logos.

b. Each party agrees to use, and to cause its Permitted Sublicensees to use, the other party's trademarks only in good faith and in a dignified manner consistent with such party's use of the trademarks. Each party may make written notice to the other regarding misuse under this section. The offending party will have 30 days of the date of the written notice to cure the issue or the license/sublicense will be terminated.

4. **Termination.** Upon the termination of this Agreement for any reason, each party, including Permitted Sublicensees, will have 30 days to remove all Trademarks from signage, websites, and the like bearing the other party's name or logo (excepting Sourcewell's pre-printed catalog of suppliers which may be used until the next printing). Supplier must return all marketing and promotional materials, including signage, provided by Sourcewell, or dispose of it according to Sourcewell's written directions.

T. **Venue and Governing law between Sourcewell and Supplier Only.** The substantive and procedural laws of the State of Minnesota will govern this Agreement between Sourcewell and Supplier. Venue for all legal proceedings arising out of this Agreement between Sourcewell and Supplier will be in court of competent jurisdiction within the State of Minnesota. This section does not apply to any dispute between Supplier and Participating Entity. This Agreement reserves the right for Supplier and Participating Entity to negotiate this term to within any transaction documents.

U. **Severability.** If any provision of this Agreement is found by a court of competent jurisdiction to be illegal, unenforceable, or void then both parties will be relieved from all obligations arising from that provision. If the remainder of this Agreement is capable of being performed, it will not be affected by such determination or finding and must be fully performed.

V. **Insurance Coverage.** At its own expense, Supplier must maintain valid insurance policy(ies) during **the** performance of this Agreement with insurance company(ies) licensed or authorized to do business in the State of Minnesota having an "AM BEST" rating of A- or better, with coverage and limits of insurance not less than the following:

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



1. **Commercial General Liability Insurance.** Supplier will maintain insurance covering its operations, with coverage on an occurrence basis, and must be subject to terms no less broad than the Insurance Services Office ("ISO") Commercial General Liability Form CG0001 (2001 or newer edition), or equivalent. At a minimum, coverage must include liability arising from premises, operations, bodily injury and property damage, independent contractors, products-completed operations including construction defect, contractual liability, blanket contractual liability, and personal injury and advertising injury. All required limits, terms and conditions of coverage must be maintained during the term of this Agreement.
    - $1,500,000 each occurrence Bodily Injury and Property Damage
    - $1,500,000 Personal and Advertising Injury
    - $2,000,000 aggregate for products liability-completed operations
    - $2,000,000 general aggregate

2. **Certificates of Insurance.** Prior to execution of this Agreement, Supplier must furnish to Sourcewell a certificate of insurance, as evidence of the insurance required under this Agreement. Prior to expiration of the policy(ies), renewal certificates must be mailed to Sourcewell, 202 12th Street Northeast, P.O. Box 219, Staples, MN 56479 or provided to in an alternative manner as directed by Sourcewell. The certificates must be signed by a person authorized by the insurer(s) to bind coverage on their behalf. Failure of Supplier to maintain the required insurance and documentation may constitute a material breach.

3. **Additional Insured Endorsement and Primary and Non-contributory Insurance Clause.** Supplier agrees to list Sourcewell, including its officers, agents, and employees, as an additional insured under the Supplier's commercial general liability insurance policy with respect to liability arising out of activities, "operations," or "work" performed by or on behalf of Supplier, and products and completed operations of Supplier. The policy provision(s) or endorsement(s) must further provide that coverage is primary and not excess over or contributory with any other valid, applicable, and collectible insurance or self-insurance in force for the additional insureds.

4. **Waiver of Subrogation.** Supplier waives and must require (by endorsement or otherwise) all its insurers to waive subrogation rights against Sourcewell and other additional insureds for losses paid under the insurance policies required by this Agreement or other insurance applicable to the Supplier or its subcontractors. The waiver must apply to all deductibles and/or self-insured retentions applicable to the required or any other insurance maintained by the Supplier or its subcontractors. Where permitted by law, Supplier must require similar written express waivers of subrogation and insurance clauses from each of its subcontractors.

5. **Umbrella/Excess Liability/SELF-INSURED RETENTION.** The limits required by this Agreement can be met by either providing a primary policy or in combination with umbrella/excess liability policy(ies), or self-insured retention.

W. **Termination for Convenience.** Sourcewell or Supplier may terminate this Agreement upon 60 calendar days' **written** notice to the other Party. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



X. **Termination for Cause.** Sourcewell may terminate this Agreement upon providing written notice of **material** breach to Supplier. Notice must describe the breach in reasonable detail and state the intent to terminate the Agreement. Upon receipt of Notice, the Supplier will have 30 calendar days in which it must cure the breach. Termination pursuant to this section will not relieve the Supplier's obligations under this Agreement for any transactions entered with Participating Entities through the date of termination, including reporting and payment of applicable Administrative Fees.

## Article III:
## Supplier Obligations to Participating Entities

The Terms in this Article III relate specifically to Supplier and a Participating Entity when entering transactions utilizing the General Terms established in this Master Agreement. Article I General Terms control over any conflict with this Article III. Where this Master Agreement is silent on any subject, Participating Entity and Supplier retain the ability to negotiate mutually acceptable terms.

A. **Quotes to Participating Entities.** Suppliers are encouraged to provide all pricing information regarding the total cost of acquisition when quoting to a Participating Entity. Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote. Suppliers and Participating Entities are encouraged to include all cost specifically associated with or included within the Suppliers proposal and Included Solutions within transaction documents.

B. **Shipping, Delivery, Acceptance, Rejection, and Warranty.** Supplier's proposal may include proposed terms relating to shipping, delivery, inspection, and acceptance/rejection and other relevant terms of tendered Solutions. Supplier and Participating Entity may negotiate final terms appropriate for the specific transaction relating to non-appropriation, shipping, delivery, inspection, acceptance/rejection of tendered Solutions, and warranty coverage for Included Solutions. Such terms may include, but are not limited to, costs, risk of loss, proper packaging, inspection rights and timelines, acceptance or rejection procedures, and remedies as mutually agreed include notice requirements, replacement, return or exchange procedures, and associated costs. Participating Entities are encouraged to establish flexibility delivery schedules whenever possible.

C. **Applicable Taxes.** Participating Entity is responsible for notifying supplier of its tax-exempt status and for providing Supplier with any valid tax-exemption certification(s) or related documentation.

D. **Ordering Process and Payment.** Supplier's ordering process and acceptable forms of payment are included within its Proposal. Participating Entities will be solely responsible for payment to Supplier and Sourcewell will have no liability for any unpaid invoice of any Participating Entity.

E. **Transaction Documents.** Participating Entity may require the use of its own forms to complete transactions directly with Supplier utilizing the terms established in this Agreement. Supplier's standard form agreements may be offered as part of its Proposal. Supplier and Participating Entity may complete and document transactions utilizing any type of transaction documents as mutually agreed. In any transaction document entered utilizing this Agreement, Supplier and Participating Entity must include specific reference to this Master Agreement by number and to Participating Entity's unique Sourcewell account number.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



F. **Additional Terms and Conditions Permitted.** Participating Entity and Supplier may negotiate and include additional terms and conditions within transaction documentation as mutually agreed. Such terms may supplant or supersede this Master Agreement when necessary and as solely determined by Participating Entity. Sourcewell has expressly reserved the right for Supplier and Participating Entity to address any necessary provisions within transaction documents not expressly included within this Master Agreement, including but not limited to transaction cancellation, dispute resolution, governing law and venue, non-appropriation, insurance, defense and indemnity, force majeure, and other material terms as mutually agreed.

G. **Subsequent Agreements and Survival.** Supplier and Participating Entity may enter into a separate agreement to facilitate long-term performance obligations utilizing the terms of this Master Agreement as mutually agreed. Such agreements may provide for a performance period extending beyond the full term of this Master Agreement as determined in the discretion of Participating Entity.

H. **Participating Addendums.** Supplier and Participating Entity may enter a Participating Addendum or similar **document** extending and supplementing the terms of this Master Agreement to facilitate adoption as may be required by a Participating Entity.

| Sourcewell | Roberts Traffic Marking, LLC |
|---|---|
| Signed by: Jeremy Schwartz C0FD2A139D06489... | Signed by: Lisa Birchfield C0C2B16CDC09462... |
| By: _____ | By: _____ |
| Jeremy Schwartz | Lisa Birchfield |
| Title: Chief Procurement Officer | Title: President |
| Date: 10/28/2026 \| 2:39 PM CDT | Date: 10/28/2026 \| 11:50 AM PDT |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



**ATTACHMENT 1**

**PROVISIONS FOR PARTICIPATING ENTITIES' PROCUREMENTS UNDER UNITED STATES FEDERAL GRANT-FUNDED AWARDS AND FEMA AWARDS**

Sourcewell's Cooperative Purchasing Program Master Agreements are available to Participating Entities. A Participating Entity's authority to access Sourcewell's Cooperative Purchasing Program is determined through the laws of its respective jurisdiction and respective funding source restrictions. Participating Entities that are Recipients or Subrecipients of United States federal grant or other federal funding, including through the Federal Emergency Management Agency (FEMA), to purchase solutions from the Master Agreement may be subject to additional requirements including the procurement standards of the Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, 2 C.F.R. § 200.

Participating Entities may have additional requirements based on specific funding source terms or conditions. Accordingly, Sourcewell makes no representations or warranties, express or implied, regarding a Participating Entity's compliance with the laws of its jurisdiction or any other restrictions tied to its funding sources in connection with accessing the Master Agreement.

Within this Attachment:

- All references to "federal" should be interpreted to mean the United States federal government. All references to "recipient," "non-federal entity," or "subrecipient" should be interpreted to mean the Participating Entity accessing the Master Agreement;
- All references to "supplier" or "contractor" should be interpreted to mean the Supplier;
- All references to "subcontractor" should be interpreted to mean subcontractors of Supplier offering the solutions under the Master Agreement;
- None of the references should be interpreted as reference to Sourcewell; and
- None of the terms or conditions within this Attachment should be interpreted to obligate Sourcewell in any way.

The following terms and conditions apply when a Participating Entity accesses Supplier's solutions under the Master Agreement using United States federal funding sources.

A. **Davis-Bacon Act, As Amended (40 U.C.S. § 3141-3148).**
When required by federal program legislation, all prime construction contracts in excess of $2,000 awarded by non-federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. § 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 C.F.R. § 5, "Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction"). In accordance with the statute, Suppliers must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, Suppliers must be required to pay wages not less than once a week. The non-federal entity must place a copy of the current prevailing wage

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-federal entity must report all suspected or reported violations to the federal awarding agency. The contracts must also include a provision for compliance with the Copeland "Anti-Kickback" Act (40 U.S.C. § 3145), as supplemented by Department of Labor regulations (29 C.F.R. § 3, "Suppliers and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States"). The Act provides that each Supplier or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-federal entity must report all suspected or reported violations to the federal awarding agency. Supplier must be in compliance with all applicable Davis-Bacon Act provisions.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

B. **Copeland "Anit-Kickback" Act.**

1. **Supplier**. The Supplier shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. Part 3 as may be applicable, which are incorporated by reference into this contract.

2. **Subcontracts**. The Supplier or subcontractor shall insert in any subcontracts the clause above and such other clauses as FEMA may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Supplier shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

3. **Breach**. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a Supplier and subcontractor as provided in 29 C.F.R. § 5.12.

C. **Contract Work Hours And Safety Standards Act (40 U.S.C. § 3701-3708).**

1. **Overtime requirements.** No Supplier or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. **Violation; liability for unpaid wages; liquidated damages**. In the event **of any violation of the** clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5) the Supplier and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such Supplier and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5), in the sum of $27 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section (29 C.F.R. §5.5).

3. **Withholding for unpaid wages and liquidated damages**. The grant recipient or sub-recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the Supplier or subcontractor under any such contract or any other federal contract with the same prime Supplier, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime Supplier, such sums as may be determined to be necessary to satisfy any liabilities of such Supplier or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section (29 C.F.R. §5.5).

4. **Subcontracts**. The Supplier or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section (29 C.F.R. §5.5) and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Supplier shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section (29 C.F.R. §5.5).
Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

D. **Rights To Inventions Made Under a Contract or Agreement.**
If the federal award meets the definition of "funding agreement" under 37 C.F.R. § 401.2(a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that "funding agreement," the recipient or subrecipient must comply with the requirements of 37 C.F.R. § 401, "Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements," and any implementing regulations issued by the awarding agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

E. **Clean Air Act (42 U.S.C. § 7401-7671q.) And The Federal Water Pollution Control Act (33 U.S.C. § 1251-1387).**
Contracts and subgrants of amounts in excess of $150,000 require the non-federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. § 7401- 7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. § 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

F. **Debarment And Suspension (Executive Orders 12549 And 12689).**
A contract award (see 2 C.F.R. § 180.220) must not be made to parties listed on the government-wide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 C.F.R. §180 that implement Executive Orders 12549 (3 C.F.R. § 1986 Comp., p. 189) and 12689 (3 C.F.R. § 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. Supplier certifies that neither it nor its principals are presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

G. **BYRD ANTI-LOBBYING AMENDMENT, AS AMENDED (31 U.S.C. § 1352).**
Suppliers who apply or bid for an award of more than $100,000 shall file the required certification. Each tier certifies to the tier above that it will not and has not used federally appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-federal funds that takes place in connection with obtaining any federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the federal awarding agency.

Supplier certifies that during the term of any Participating Entity contracts awarded under the Agreement, Supplier must comply with applicable requirements as referenced above.

If applicable, Suppliers must sign and submit the following certification to the NFE with each bid or offer exceeding $100,000:

"APPENDIX A, 44 C.F.R. PART 18 – CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements
The undersigned certifies, to the best of his or her knowledge and belief, that:

No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal,

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



amendment, or modification of any federal contract, grant, loan, or cooperative agreement.

If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, Title 31, U.S.C. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

The Supplier,_____, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Supplier understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

_____

Signature of Supplier's Authorized Official

_____

Name and Title of Supplier's Authorized Official

_____

Date

H. **Record Retention Requirements.**
To the extent applicable, Supplier must comply with the record retention requirements detailed in 2 C.F.R. § 200.333. The Supplier further certifies that it will retain all records as required by 2 C.F.R. § 200.333 for a period of 3 years after grantees or subgrantees submit final expenditure reports or quarterly or annual financial reports, as applicable, and all other pending matters are closed.

I. **Energy Policy And Conservation Act Compliance.**
To the extent applicable, Supplier must comply with the mandatory standards and policies relating to

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy Policy and Conservation Act.

J. **Buy American Provisions Compliance.**
Sourcewell issued the solicitation for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entity. Sourcewell did not issue this solicitation or award any master agreement under a federal award. Responsibility for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements is that the Participating Entity. Compliance with all applicable federal, state, and local requirements, including those related to federal awards, is the responsibility of the Participating Entity.

Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote. To the extent applicable, Supplier must comply with all applicable provisions of the Buy American Act. Purchases made in accordance with the Buy American Act must follow the applicable procurement rules calling for free and open competition.

K. **Access to Records (2 C.F.R. § 200.336).**
Supplier agrees that duly authorized representatives of a federal agency must have access to any books, documents, papers and records of Supplier that are directly pertinent to Supplier's discharge of its obligations under this Contract for the purpose of making audits, examinations, excerpts, and transcriptions. The right also includes timely and reasonable access to Supplier's personnel for the purpose of interview and discussion relating to such documents. (For FEMA funded projects see paragraph X.)

L. **Procurement of Recovered Materials (2 C.F.R. § 200.322).**
A non-federal entity that is a state agency or agency of a political subdivision of a state and its Suppliers must comply with Section 6002 of the Solid Waste Disposal Act, as amended by the Resource Conservation and Recovery Act. The requirements of Section 6002 include procuring only items designated in guidelines of the Environmental Protection Agency (EPA) at 40 C.F.R. § 247 that contain the highest percentage of recovered materials practicable, consistent with maintaining a satisfactory level of competition, where the purchase price of the item exceeds $10,000 or the value of the quantity acquired during the preceding fiscal year exceeded $10,000; procuring solid waste management services in a manner that maximizes energy and resource recovery; and establishing an affirmative procurement program for procurement of recovered materials identified in the EPA guidelines.

M. **Federal Seal(s), Logos, And Flags.**
The Supplier cannot use the seal(s), logos, crests, or reproductions of flags or likenesses of Federal agency officials without specific pre-approval. (For FEMA funded projects see paragraph X.)

N. **No Obligation** by **Federal Government.**
The U.S. federal government is not a party to this Contract or any purchase by a Participating Entity and is not subject to any obligations or liabilities to the Participating Entity, Supplier, or any other party pertaining to any matter resulting from the Contract or any purchase by an authorized user.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



O. **Program Fraud and False or Fraudulent Statements or Related Acts.**
The Supplier acknowledges that 31 U.S.C. 38 (Administrative Remedies for False Claims and Statements) applies to the Supplier's actions pertaining to this Contract or any purchase by a Participating Entity.

P. **Federal Debt.**
The Supplier certifies that it is non-delinquent in its repayment of any federal debt. Examples of relevant debt include delinquent payroll and other taxes, audit disallowance, and benefit overpayments**.**

Q. **Conflicts Of Interest.**
The Supplier must notify the U.S. Office of General Services, Sourcewell, and Participating Entity as soon as possible if this Contract or any aspect related to the anticipated work under this Contract raises an actual or potential conflict of interest (as described in 2 C.F.R. Part 200). The Supplier must explain the actual or potential conflict in writing in sufficient detail so that the U.S. Office of General Services, Sourcewell, and Participating Entity are able to assess the actual or potential conflict; and provide any additional information as necessary or requested.

R. **U.S. Executive Order 13224.**
The Supplier, and its subcontractors, must comply with U.S. Executive Order 13224 and U.S. Laws that prohibit transactions with and provision of resources and support to individuals and organizations associated with terrorism.

S. **Prohibition On Certain Telecommunications** a**nd Video Surveillance Services** o**r Equipment.**
To the extent applicable, Supplier certifies that during the term of this Contract it will comply with applicable requirements of 2 C.F.R. § 200.216. (For FEMA funded projects see paragraph X.)

T. **Domestic Preferences** f**or Procurements.**
To the extent applicable, Supplier certifies that during the term of this Contract, and any underlying contracts with Participating Entities, Supplier will comply with applicable requirements of 2 C.F.R. § 200.322.

U. **Build America, Buy America Act (BABAA).**
Sourcewell issued the solicitation for an indefinite quantity cooperative purchasing master agreement which is available for use by eligible public agency Participating Entity. Sourcewell did not issue this solicitation or award any master agreement under a federal award. Responsibility for ensuring awareness, implementation, and compliance with all applicable federal procurement standards or requirements is that the Participating Entity. Compliance with all applicable federal, state, and local requirements, including those related to federal awards, is the responsibility of the Participating Entity.

Participating Entities are responsible for notifying Supplier of any applicable preference or procurement requirement (e.g. Buy American, etc.) which may impact Supplier's quote.

Contractors and their subcontractors who apply or bid for an award for an infrastructure project subject to the domestic preference requirement in the Build America, Buy America Act shall file the required certification to (insert name of recipient/subrecipient) with each bid or offer for an

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



infrastructure project, unless a domestic preference requirement is waived by the federal awarding agency. Contractors and subcontractors certify that no federal financial assistance funding for infrastructure projects will be provided unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States. BABAA, Pub. L. No. 117-58, §§ 70901-52. Contractors and subcontractors shall also disclose any use of federal financial assistance for infrastructure projects that does not ensure compliance with BABAA domestic preference requirements. Such disclosures shall be forwarded to the recipient who, in turn, will forward the disclosures to the federal awarding agency; subrecipients will forward disclosures to the passthrough entity, who will, in turn, forward the disclosures to the federal awarding agency.

V. **Partnerships with Faith-Based and Neighborhood Organizations (Executive Order 14015, Feb. 14, 2021; Federal Register, Vol. 89, No. 43).**

A faith-based organization that participates in this program retains its independence from the Government and may continue to carry out its mission consistent with religious freedom and conscience protections in Federal law.

A faith-based organization may not use direct Federal financial assistance from Participating Entity and/or the federal government to support or engage in any explicitly religious activities except when consistent with the Establishment Clause and any other applicable requirements. An organization, business, non-profit organization, partnership, limited liability corporation or partnership, corporation, individual, or other entity receiving Federal financial assistance also may not, in providing services funded by Participating Entity and/or the federal government, or in their outreach activities related to such services, discriminate against a program beneficiary or prospective program beneficiary on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice.

All organizations receiving federal money through Participating Entity to provide social services shall provide the following notice, in substance, to beneficiaries of the protections listed herein:

> "Name of Organization:
> Name of Program:
> Contact Information for Federal Grant Program Office (name, phone number, and email address, if appropriate):
>
> Because this program is supported in whole or in part by financial assistance from the Federal Government, we are required to let you know that:
>
> - We may not discriminate against you on the basis of religion, a religious belief, a refusal to hold a religious belief, or a refusal to attend or participate in a religious practice;
>
> - We may not require you to attend or participate in any explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) that may be offered by our organization, and any participation by you in such activities must be purely voluntary;

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



- We must separate in time or location any privately funded explicitly religious activities (including activities that involve overt religious content such as worship, religious instruction, or proselytization) from activities supported with direct Federal financial assistance

- You may report violations of these protections, including any denials of services or benefits by an organization, by contacting or filing a written complaint with the grant program office using the contact information set forth above; and

- If you would like to seek information about whether there are any other federally funded organizations that provide these kinds of services in our area, please use the contact information set forth above.

This written notice must be given to you before you enroll in the program or receive services from the program, unless the nature of the service provided or exigent circumstances make it impracticable to provide the actual service. In such an instance, this notice must be given to you at the earliest available opportunity."

W. **Additional FEMA Recommended Provisions:**

**1. Prohibition on Contracting for Covered Telecommunications Equipment or Services.**

**a. Definitions.** As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

**b. Prohibitions.**

i. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.

ii. Unless an exception in paragraph (3) of this clause applies, the contractor and its **subcontractors** may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:

(a) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



(b) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;

(c) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or

(d) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

**c. Exceptions.**

i. This clause does not prohibit Suppliers from providing—

(a) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

(b) Telecommunications equipment that cannot route or redirect user data traffic or permit visibility into any user data or packets that such equipment transmits or otherwise handles.

ii. By necessary implication and regulation, the prohibitions also do not apply to:

(a) Covered telecommunications equipment or services that:

(1) Are not used as a substantial or essential component of any system; and

(2) Are not used as critical technology of any system.

(b) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

**d. Reporting requirement.**

i. In the event the Supplier identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the Supplier is notified of such by a subcontractor at any tier or by any other source, the Supplier shall report the information in paragraph d.ii. of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



reporting the information.

ii. The **Supplier** shall report the following information pursuant to paragraph d.i of this clause:

(a) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(b) Within 10 business days of submitting the information in paragraph d.ii.(b) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the Supplier shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

2. **Subcontracts.** The Supplier shall insert the substance of this clause, including this paragraph, in all subcontracts and other contractual instruments.

a. **Access to Records.** The Supplier agrees to provide (insert name of participating entity), (insert name of pass- through entity, if applicable), the FEMA Administrator, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Supplier which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.

i. The Supplier agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.

ii. The Supplier agrees to provide the FEMA Administrator or his authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

b. **DHS Seal, Logo, and Flags.** The Supplier shall not use the DHS seal(s), logos, crests, or reproductions of flags or likenesses of DHS agency officials without specific FEMA pre-approval. The Supplier shall include this provision in any subcontracts.

c. **Compliance with Federal Law, Regulations, And Executive Orders and Acknowledgement of Federal Funding.** This is an acknowledgement that FEMA financial assistance will be used to fund all or a portion of the contract. The Supplier will comply with all applicable federal law, regulations, executive orders, FEMA policies, procedures, and directives.

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077



d. **Copyright and Data Rights.**
License and Delivery of Works Subject to Copyright and Data Rights.

The Supplier grants to the (insert name of participating entity), a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Supplier will identify such data and grant to the (insert name of participating entity) or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Supplier will deliver to the (insert name of participating entity) data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the (insert name of participating entity).

e. **Build America, Buy America Act (BABAA) for Architectural and/or Engineering Contracts**
Build America, Buy America Act Preference.

Contractors and subcontractors agree to incorporate the Buy America Preference into planning and design when providing architectural and/or engineering professional services for infrastructure projects. Consistent with the Build America, Buy America Act (BABAA) Pub. L. 117- 58 §§ 70901-52, no federal financial assistance funding for infrastructure projects will be used unless all the iron, steel, manufactured projects, and construction materials used in the project are produced in the United States

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# RFP 080426 - Airfield Runway Materials, Services, and Related Solutions

## Vendor Details

| | |
|---|---|
| Company Name: | Roberts Traffic Marking |
| Address: | 2210 Hayes St<br>Hollywood, FL 33020 |
| Contact: | Lisa Birchfield |
| Email: | airports@robertstraffic.com |
| Phone: | 954-929-2922 |
| Fax: | 954-929-3739 |
| HST#: | |

## Submission Details

| | |
|---|---|
| Created On: | Thursday July 16, 2026 13:57:48 |
| Submitted On: | Tuesday August 04, 2026 09:44:57 |
| Submitted By: | Lisa Birchfield |
| Email: | airports@robertstraffic.com |
| Transaction #: | 89b904e0-b190-41ae-be1a-8fe818611e45 |
| Submitter's IP Address: | 98.235.141.32 |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Specifications

## Table 1: Proposer Identity & Authorized Representatives (Not Scored)

**General Instructions** (applies to all Tables) Provide a concise response to each question. Do not attach additional documents to your response without providing a substantive response within the Specification Tables; attachments should be SUPPLEMENTAL to your answers. Do not leave answers blank; respond “N/A” if the question does not apply to your organization and include an explanation why it does not apply.

Table 1 Specific Instructions. Sourcewell requires identification of all parties responsible for providing Solutions under a resulting master agreement(s) (Responsible Supplier). Proposers are strongly encouraged to include all potential Responsible Suppliers including any corporate affiliates, subsidiaries, DBA, and any other authorized entities within a singular proposal. All information required under this RFP must be included for each Responsible Supplier as instructed. Proposers with multiple Responsible Supplier options may choose to respond individually as distinct entities, however each response will be evaluated individually and only those proposals recommended for award may result in a master agreement. Entities that have not been awarded will not be added to an existing master agreement through the affiliation of the Proposer’s corporate organization.

| # | Question | Response * | |
|---|---|---|---|
| 1 | Provide the legal entity name of the Proposer authorized to submit this Proposal. | Roberts Traffic Marking, LLC | * |
| 2 | In the event of award, is the entity named in Line Item 1, the Responsible Supplier that will execute the master agreement with Sourcewell? Y or N. | Y | * |
| 3 | Identify all subsidiaries, DBA, authorized affiliates, and any other entity that will be responsible for offering and performing delivery of Solutions within this Proposal. | Roberts Traffic Marking, LLC - formerly known as Roberts Traffic Marking, Corp. (Florida statutory conversion effective 3-31-2026, same EIN and UEI, see attached form) | * |
| 4 | Provide your CAGE code or Unique Entity Identifier (SAM): | Unique Entity ID: FQJ1RMBE47L3 | * |
| 5 | Provide your NAICS code applicable to Solutions proposed. | 237310<br>238990 | |
| 6 | Proposer Physical Address: | 2210 Hayes St.<br>Hollywood, FL 33020 | * |
| 7 | Proposer website address (or addresses): | https://robertstraffic.com/ | * |
| 8 | Identify the Proposer's Authorized Representative, include name, title, address, email address, and phone number. The representative must have authority to sign the “Proposer’s Assurance of Compliance” on behalf of the Proposer. | Lisa Birchfield<br>President<br>2210 Hayes St.<br>Hollywood, FL 33020<br>airports@robertstraffic.com<br>954-929-2922 | * |
| 9 | Identify the Proposer's primary contact for this proposal, include name, title, address, email address, and phone number: | Lisa Birchfield<br>President<br>2210 Hayes St.<br>Hollywood, FL 33020<br>airports@robertstraffic.com<br>954-929-2922 | * |
| 10 | Identify the Proposer’s other contacts for this | Jason Corby - Vice President of Finance | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | proposal, if any, include name, title, address, email address, and phone number. | 2210 Hayes St. Hollywood, FL 33020<br>jason@robertstraffic.com - 570-575-7170<br><br>Robert Butts - Vice President of Production<br>2210 Hayes St. Hollywood, FL 33020<br>rob@robertstraffic.com - 570-840-0303<br><br>John Bartling - Vice President of Estimating<br>23 Baker Dr. Factoryville, PA 18419<br>john@robertstraffic.com - 570-591-0779 | |

## Table 2A: Financial Viability and Marketplace Success (50 Points, applies to Table 2A and 2B)

| # | Question | Response * | |
|---|---|---|---|
| 11 | Provide a brief history of your company and industry longevity related to the requested Solutions. | Roberts Traffic Marking LLC is a full-service pavement marking and asphalt maintenance company specializing in airport work. Our clients range from public and private clients, including airport authorities, municipalities, and state departments of transportation since 1984. | * |
| 12 | Describe what specific outcomes or deliverables your company anticipates upon receiving an award from Sourcewell. | Roberts Traffic Marking anticipates that a Sourcewell award will expand access to public-sector government entities seeking services through a streamlined, competitively solicited cooperative contract. Specific anticipated outcomes include:<br><br>• Increased visibility and qualification to bid airfield pavement marking and traffic control work with Sourcewell member agencies without requiring each entity to run a separate solicitation.<br><br>• Consistent, standardized pricing and terms that reduce administrative burden for both Roberts Traffic Marking and member agencies.<br><br>• Growth of Roberts Traffic Marking's public-sector project base beyond its current core markets, leveraging its existing airfield capabilities.<br><br>• Long-term relationships with education and government entities built on reliable performance, safety compliance, and responsive service. | * |
| 13 | Provide non-confidential indicators that demonstrate your organization’s financial strength and long-term stability. Acceptable examples include such items as:<br>• Annual revenue range (select a range—do not provide confidential | Roberts Traffic Marking demonstrates financial strength and long-term stability through the following non-confidential indicators:<br><br>• Years in Business: Roberts Traffic Marking was founded in 1984, representing over 40 years of continuous operation in the airfield pavement marking | * |

| | | | |
|---|---|---|---|
| | statements)<br>• Years in business<br>• Publicly available SEC filings (if applicable)<br>• Third party credit scores or ratings (e.g., D&B, bond ratings)<br>• Letters of credit or financial backing from a banking institution<br><br>Upload supporting documents (as applicable in the document upload section of your response). DO NOT PROVIDE ANY TAX INFORMATION OR PERSONALLY IDENTIFIABLE INFORMATION. Refer to RFP Section VI. Subsection E. Disposition of Proposals. | and traffic control industry.<br><br>• Third-Party Financial Backing: A letter of financial reference from PNC Bank is included as a supporting document with this proposal (see attached). | |
| 14 | Describe your US market share for your proposed Solutions.<br><br>OR<br><br>Provide the number of US Education and Government entities you have served over the past three (3) years, along with the total number of states where you have made sales. | Over the past three years, Roberts Traffic Marking has completed work for more than 100 government entities, including projects across multiple states and international engagements in four countries. This track record reflects Roberts Traffic Marking's position as a go-to specialty contractor for airport authorities, municipalities, and public agencies. | * |
| 15 | Describe your Canadian market share for your proposed Solutions.<br><br>OR<br><br>Provide the number of Canadian Education and Government entities you have served over the past three (3) years, along with the total number of provinces where you have made sales. | Roberts Traffic Marking does not currently market or sell its Solutions to Canadian Education or Government entities but would be open to serving that market if the opportunity presented itself. | * |
| 16 | Does your organization have any ongoing or completed bankruptcy proceedings, or have you been included as a possible Responsible Party within the past seven years? If yes, please explain. The proposer must provide notice in writing to Sourcewell if it enters bankruptcy proceedings at any time during the pendency of this RFP. | No. Roberts Traffic Marking has no ongoing or completed bankruptcy proceedings, and has not been included as a possible Responsible Party, at any point within the past seven years. Roberts Traffic Marking has operated continuously and has met its financial and contractual obligations throughout this period. | * |
| 17 | Does your organization have any current and past debarments or suspensions for Proposer and any included possible Responsible Party within the past seven years? If so, please explain. Proposer must provide notice in writing to | No. Roberts Traffic Marking has no current or past debarments or suspensions, for either the Proposer or any included possible Responsible Party, at any point within the past seven years. Roberts Traffic Marking remains in good standing with all public agencies and contracting authorities it has worked with during this | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | Sourcewell if it enters a debarment or suspension status any time during the pendency of this RFP evaluation. | period. | |
| 18 | Describe any relevant industry awards or achievements that your organization has received in the past three (3) years, including the year received. | Roberts Traffic Marking has not pursued formal industry awards or recognitions in the past three years, as our focus has been on direct performance for our public agency and airport clients. Rather than awards, Roberts Traffic Marking's most relevant achievement is its sustained track record: over 40 years of continuous operation, an active and growing airport pavement marking portfolio (including work at Miami International Airport and multiple regional airports), and long-standing relationships with state and municipal agencies. This consistent repeat business and expanding scope of work with sophisticated public-sector clients reflects the quality and reliability of Roberts Traffic Marking's performance more directly than a third-party award would. | * |
| 19 | What percentage of your sales were to the government sector in the past three (3) years? This and the following line should not exceed 100%. | 85% or more of our sales were to government sectors. | * |
| 20 | What percentage of your sales were to the education sector in the past three (3) years? This and the previous line should not exceed 100%. | 5% or less of our sales were in the education sector. | * |
| 21 | List all state and cooperative purchasing agreements that you hold. Include the sales volume for each of these agreements over the past three (3) years. | Roberts Traffic Marking does not currently hold any state or cooperative purchasing agreements. Roberts Traffic Marking's business is instead built on direct, multi-year contracts with airport authorities and general contractors, reflecting long-standing relationships secured through direct procurement and competitive bid processes, however we have identified that as a source of growth based on current market conditions. | * |
| 22 | List any GSA contracts or Standing Offers and Supply Arrangements (SOSA) that you hold. Include the sales volume for each of these contracts over the past three (3) years. | We currently do not hold any current GSA or SOSA contracts. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 2B: References/Testimonials

**Line Item 23**. Supply reference information from three customers **who are eligible** to be Sourcewell participating entities.

| Entity Name * | Contact Name * | Phone Number * | |
|---|---|---|---|
| Tennessee Department of Transportation - Aeronautics Division | Christopher Starr | 931-222-9878 | * |
| Salisbury-Ocean City Wicomico Regional Airport | Ed Jackson | 443-235-1190 | * |
| Broward County Florida - Aviation Department - North Perry Airport | Freddy Hernandez | 954-359-1016 | * |
| Pompano Beach Air Park | Steven Rocco | 954-786-4135 | |

# Table 3: Ability to Sell and Deliver Solutions (150 Points)

Describe your company's capability to meet the needs of Sourcewell participating entities across the US and Canada, as applicable.

| # | Question | Response * | |
|---|---|---|---|
| 24 | How is your organization best described: is it a manufacturer, a distributor/dealer/reseller, or a service provider? Answer the question that best applies to your organization, either a) or b).<br>a) If your company is best described as a distributor/dealer/reseller (or similar entity), provide your written authorization to act as a distributor/dealer/reseller for the manufacturer of the products proposed in this RFP. If applicable, is your dealer network independent or company owned?<br>b) If your company is best described as a manufacturer or service provider, describe your relationship with your sales and service force and with your dealer network in delivering the products and services proposed in this RFP. Are these individuals your employees, or the employees of a third party? | Roberts Traffic Marking is a service provider and installer, self-performing airfield marking application and removal, rubber removal, surface preparation and cleaning, specialty coatings, friction, retro-reflectivity and specialty testing, and asphalt and concrete crack and joint repair. | |
| 25 | Describe your sales force, their locations (e.g., regions, territories), number of direct employees (full-time equivalents) involved in each sector (GOV/EDU), and overlap between sales and service, as it relates to the requested Solutions. | Roberts Traffic Marking employs five direct, full-time sales and estimating staff operating from our Florida and Pennsylvania offices, covering the United States and the Caribbean. Because nearly all requested Solutions serve public-sector airfields, our sales effort is concentrated in the government sector, with education-sector work handled by the same staff as it arises. Our sales team | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | | coordinates directly with project management from initial inquiry through completion, so the people who quote a project stay involved in delivering it. Upon award, Roberts Traffic Marking will add additional sales staff to strengthen coverage and support demand across our service areas. | |
| 26 | Describe your network of Authorized Sellers who will deliver Solutions, including the number and locations of dealers, distributors, resellers, and other distribution methods, as it relates to the requested Solutions. | As a self-performing service provider, we maintain established supplier relationships that let us procure the materials our projects require — paints, beads, thermoplastics, and related products — nationwide and throughout the Caribbean, wherever our crews mobilize. | * |
| 27 | Describe your service force, their locations (e.g., regions, territories), number of direct employees (full-time equivalents) involved in each sector (GOV/EDU), and overlap between sales and service, as it relates to the requested solutions. | Roberts Traffic Marking performs all field work with an experienced, direct service force of eight superintendents and 25–40 laborers, scaled seasonally to project demand. All are Roberts Traffic Marking full-time employees operating from our Florida and Pennsylvania bases and Ohio and Tennessee service yards.<br>The same crews serve both the government and education sectors. Sales, project management, and field crews coordinate on every project from initial quote through final walkthrough, so the people who price the work are the people who deliver it. Field personnel are certified in OSHA, FDOT MOT, and the Sightline Airfield Marking Symposium. | * |
| 28 | Describe the ordering process from sales/consultation, how the order is placed, through project/order fulfillment. If orders are handled by distributors, dealers, or others, explain their roles and responsibilities in the ordering process. | From a member's first inquiry to the final invoice, Roberts Traffic Marking handles the entire process directly: we review the site (when needed) and define scope, provide a written quote at Master Agreement pricing, coordinate the logistics, perform the work and verify quality.<br>Members have a dedicated point of contact at Roberts Traffic Marking from start to finish to ensure quality across communication and service. | * |
| 29 | Describe, in detail, the process and procedure of your customer service program. Include your response –times, escalation protocols, issue resolution timeframes, as well as any incentives that help your providers meet your stated service goals or promises. | Roberts Traffic Marking responds to all member inquiries within one business day, with each project assigned a primary point of contact. Issues are escalated directly to management, and to ownership when needed, and are typically resolved within one to two business days.<br>Because the same superintendents and project managers who deliver a project also own any issue on it, our team's accountability is aligned directly with member satisfaction, and we prioritize transparency through resolution. | * |
| 30 | Describe your capability to provide the requested Solutions to Sourcewell participating entities in the United States. | Roberts Traffic Marking serves participating entities from its bases in Florida, Pennsylvania, Tennessee and Ohio, covering the entire East Coast corridor as our core region and mobilizing nationally for airfield projects. Our international delivery experience across the Caribbean — including the Bahamas, Jamaica, and St. Vincent & the Grenadines — demonstrates our ability to self-perform at dispersed and remote sites with our own crews and equipment. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| 31 | Define any specific requirements or restrictions that would apply to our participating entities in Hawaii and Alaska and in US Territories. | Roberts Traffic Marking places no categorical restrictions on serving participating entities in Hawaii, Alaska, and the U.S. Territories. Because these locations fall outside the continental United States, work would be handled on a project-by-project basis, with mobilization, travel, and freight costs quoted at the time of order based on the specific location and scope. All other Master Agreement pricing and terms would apply as stated. | |
| 32 | Describe your capability to provide the requested Solutions to Sourcewell participating entities in Canada. | Roberts Traffic Marking is prepared to serve Canadian participating entities on a conditional, project-by-project basis. As with Hawaii, Alaska, and the U.S. Territories, work in Canada falls outside the continental United States and would be quoted at the time of order, with mobilization, travel, and freight costs based on the specific location and scope. Pricing would be provided in Canadian dollars using the prevailing USD-to-CAD exchange rate at the time of quotation, with all other Master Agreement terms applying as stated. | * |
| 33 | Identify any geographic areas of the United States or Canada that you will NOT be fully serving through the proposed agreement. | Roberts Traffic Marking fully serves the United States, mobilizing nationally for airfield projects. Hawaii, Alaska, the U.S. Territories, and Canada are served on a project-by-project basis. Roberts Traffic Marking places no categorical restrictions on the entity types or Solutions available within its coverage. | * |
| 34 | Identify any account type or Participating Entity type from the RFP that will not have full access to the requested Solutions if an agreement is awarded, along with the reason(s) why. | All Participating Entity types identified in the RFP will have full access to Roberts Traffic Marking's Solutions. Roberts Traffic Marking applies no account-type, entity-type or geographic restrictions. | * |
| 35 | Will Proposer extend terms of any awarded master agreement to nonprofit entities? | Yes. Roberts Traffic Marking will extend awarded master-agreement pricing and terms to eligible nonprofit participating entities. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 4: Marketing Plan (100 Points)

| # | Question | Response * | |
|---|---|---|---|
| 36 | Describe your marketing strategy, including tactics/methods and timelines for promoting this opportunity to participating entities for the requested solutions. Upload optional samples of your marketing materials. | Upon award, Roberts Traffic Marking will begin aggressively marketing our agreement to promote member utilization. Within 30 days, we will launch a dedicated cooperative-purchasing page on RobertsTraffic.com featuring the contract number and Solutions, email a contract announcement to our existing airport, authority, and engineering contacts, and co-brand quotes and proposals with Sourcewell marks. On an ongoing basis, we will promote the contract through targeted email, regular project posts, and presence at aviation and procurement conferences — including the Florida Airports Council, AAAE Operations & Technology, and AAAE/ACC events — supplemented by direct outreach positioning the contract as a no-bid path for eligible members. | * |
| 37 | Describe your use of technology and digital data (e.g., specific social media platforms, metadata usage) to enhance and/or optimize your marketing strategy described above. | Upon award, Roberts Traffic Marking will use LinkedIn, Facebook, and targeted email campaigns to promote the Sourcewell contract and share completed-project highlights with airport, authority, and engineering audiences. We will monitor engagement across these channels to guide our outreach and actively engage interested members. | * |
| 38 | In your view, what is Sourcewell’s role in promoting agreements resulting from this RFP? | Sourcewell's role is to open the door: it establishes the competitively awarded agreement that lets its member agencies engage Roberts Traffic Marking without running their own solicitation, and promotes that agreement through its supplier directory, co-branding, and events. The partnership works best when we drive it — Roberts Traffic Marking supplements that promotion with direct outreach and references the contract in every quote, turning awareness into utilization. | * |
| 39 | Describe how your organization will integrate a Sourcewell awarded agreement (e.g., training, incentives) into your sales process. | Roberts Traffic Marking will make the Sourcewell agreement the default path for eligible members. Our estimators, project managers and field staff will be trained to identify Sourcewell-eligible entities and lead with the contract as a member-tailored, no-bid procurement option, referencing the contract number on every quote and proposal to that member. Internally, we will track Sourcewell-sourced work and recognize the team members who route eligible members through the agreement, keeping our sales effort aligned with active contract utilization. | |
| 40 | Are your Solutions available through an e-Procurement or e-Commerce ordering process? If so, describe your system(s) AND provide one (1) example of how governmental and educational customers have successfully utilized them. | Roberts Traffic Marking does not currently offer e-Procurement or e-Commerce ordering. Orders are placed by purchase order, which our direct, self-performing structure lets us turn around quickly — members work straight with our estimating and project management team from quote to scheduling, without navigating a portal or intermediary. If a Participating Entity requires integration with its own e-Procurement, Roberts Traffic Marking will work with that entity to support it. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 5A: Value-Added Attributes (100 Points, applies to Table 5A and 5B)

| # | Question | Response * | |
|---|---|---|---|
| 41 | Describe any training programs related to your proposed Solution(s) available to Sourcewell participating entities. Include details, such as whether training is standard or optional, who provides training, delivery methods, and any costs that apply. | Roberts Traffic Marking offers optional, on-site training to Participating Entities as a priced service, delivered by our experienced field supervisors. Training covers hand-striper paint application, marking layout, and waterblasting, and can be delivered to a member's own crews so they can perform this work in-house. Scope, duration, and cost are quoted per engagement based on the training selected, and Roberts Traffic Marking will tailor each program to the member's specific needs. | * |
| 42 | Describe any technological advances that your proposed Solutions offer. | Roberts Traffic Marking's Solutions emphasize measurable, data-driven results. Our waterblasting trucks remove markings and rubber with integrated water and waste recovery, reducing environmental impact and cleanup. Our friction-testing equipment produces digital friction data supporting FAA compliance and pavement-management decisions, and retro-reflectivity measurement quantifies marking visibility against airfield standards. We use GPS tracking across our assets to coordinate mobilization and ensure timely delivery and completion, and assessment results can be delivered as organized digital records that give members trackable data to guide maintenance planning. | * |
| 43 | Describe any sustainability initiatives or certifications that relate to your organization and/or proposed Solutions. If applicable, describe the certification(s) for each initiative. | Roberts Traffic Marking's operations incorporate several sustainability practices. We prioritize waterborne, low-VOC marking materials that reduce airborne emissions compared with solvent-based products. Our waterblasting removal methods use integrated water and waste recovery, capturing removed material and reducing runoff and environmental impact rather than dispersing debris across the airfield. These recovery-based methods align with the surface-remediation and environmental priorities identified in this RFP. | * |
| 44 | Describe any third-party issued, eco- labels, ratings, or certifications that your proposed solutions hold. | Roberts Traffic Marking's environmental practices — waterborne, low-VOC material selection and recovery-based removal methods — reflect our standard operating procedures rather than certified or third-party-rated programs. | * |
| 45 | What aspects of your company, solutions, or services are truly unique in the marketplace, and why are these unique advantages meaningful for Sourcewell participating entities? | History — With more than 40 years focused specifically on airfield pavement, Roberts Traffic Marking brings a depth of specialization that general contractors cannot match — this is our specialty, not a sideline. We provide the full range of airfield services under one contractor, from marking and removal to sealing, repair, and testing, giving members a true turn-key solution without coordinating multiple vendors.<br><br>People — Our leadership and field crews bring decades of airfield-specific experience, with the longevity, hands-on training, and workmanship that produce consistent, spec-compliant results on every project. See the attached resumes. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | | Quality — Every project is delivered to FAA standards, with quality control enforced in the field before turnover. Our attention to detail and adherence to specification is consistently recognized by the airports and engineers we serve. See the attached letters of recommendation.<br><br>Reliability — Our national and international delivery record proves we execute regardless of location, supported by access to multiple pilots and aircraft for faster mobilization and time-sensitive response. See the attached Statement of Qualifications and letters of recommendation.<br><br>For Participating Entities, these advantages mean single-source accountability, airfield-specific expertise, and personalized service — the same team consults, performs, and follows through on each project, tailoring the work to the member's needs and desired outcome rather than fitting them into a fixed template. | |

## Table 5B: Value-Added Attributes

Select any business certifications that your company or partners have obtained. Upload your confirming documentation.

**Select all that apply below.**

| # | Certification | Offered | Comment | |
|---|---|---|---|---|
| 46 | Minority Business Enterprise (MBE) | ○ Yes<br>◉ No | N/A | * |
| 47 | Women Business Enterprise (WBE) | ○ Yes<br>◉ No | N/A | * |
| 48 | Disabled-Owned Business Enterprise (DOBE) | ○ Yes<br>◉ No | N/A | * |
| 49 | Veteran-Owned Business Enterprise (VBE) | ○ Yes<br>◉ No | N/A | * |
| 50 | Service-Disabled Veteran-Owned Business (SDVOB) | ○ Yes<br>◉ No | N/A | * |
| 51 | Small Business Enterprise (SBE) | ◉ Yes<br>○ No | Roberts Traffic Marking self-certifies as a Small Business Enterprise based on SBA size standards for our NAICS codes. | * |
| 52 | Small Disadvantaged Business (SDB) | ○ Yes<br>◉ No | N/A | * |
| 53 | Women-Owned Small Business (WOSB) | ○ Yes<br>◉ No | N/A | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 6A: Pricing (400 Points, applies to Table 6A and 6B)

Provide detailed pricing information in the questions that follow below.

| # | Question | Response * | |
|---|---|---|---|
| 54 | Describe your payment terms. | Roberts Traffic Marking's standard payment terms are Net 30 from date of substantial completion, invoiced and billed monthly. Payment terms may be adjusted by mutual agreement to accommodate a Participating Entity's procurement requirements.<br>For members seeking to fit annual budgets, Roberts Traffic Marking can structure annual or monthly billing for maintenance programs — bundling scheduled marking, testing, and pavement maintenance into a predictable yearly arrangement rather than one-time project billing. | * |
| 55 | Describe your accepted payment methods.<br><br>For credit card/procurement card (pCard), describe any fees associated with these methods. | Roberts Traffic Marking accepts payment by check, ACH, EFT, wire transfer, credit card, and procurement card (pCard). A 3% processing fee applies to credit card and pCard payments. | |
| 56 | Describe available leasing, financing, or as-a-service options, including key features and any third-party providers or financial partners used. | Roberts Traffic Marking does not offer leasing, financing, or as-a-service arrangements as a standard option, but would be willing to work with Participating Entities (see answer 54 for billing options). | * |
| 57 | Describe any standard transaction documents that you propose to use in connection with an awarded agreement (order forms, terms and conditions, service level agreements, etc.). Upload all template agreements or transaction documents which may be proposed to Participating Entities. | Roberts Traffic Marking uses three standard transaction documents, samples of which are provided in the document upload section: (1) a Project Proposal / Work Authorization that details scope, pricing, terms, and exclusions and serves as the order form; (2) a Change Order documenting any mid-project scope change with a revised contract value; and (3) an Invoice referencing the proposal or purchase order. All reflect awarded Sourcewell Contract #080426 pricing. | * |
| 58 | Describe your pricing model AND quantify the proposed discount(s) offered.<br><br>If proposed pricing is Line-Item Pricing, Proposer must submit:<br><br>A. For each Line, provide your list/MSRP, the offered discount(s), and the ”Master Agreement Price”.<br><br>B. If proposed pricing is a Percentage Discount from Catalog or Category, one of the following MUST be submitted: | Roberts Traffic Marking proposes Line-Item Pricing. For each service line, the attached price file provides the published (List / Not-to-Exceed) rate, the offered discount, and the resulting Master Agreement price. Because Roberts Traffic Marking's self-performed services do not carry a manufacturer's MSRP, the published rate schedule serves as the list price against which the Master Agreement discount is applied. Discounts are tiered by total purchase-order size: 5% on orders up to $50,000; 7.5% on $50,001–$250,000; and 10% on orders above $250,000 or standing annual programs. All Master Agreement pricing is at or below Roberts Traffic Marking's existing government and cooperative pricing. These prices reflect year 1, with up to a 5% increase year over year for the life of the contract. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | (1) an active URL to a current published online catalog; OR<br>(2) a complete price file with current pricing.<br><br>Refer to RFP Section III. Pricing for additional guidance. | | |
| 59 | Provide details of any quantity or volume discounts, as well as any rebate programs that are available in addition to the proposed pricing structure discounts. | Roberts Traffic Marking offers volume savings through the tiered discount described in Line 58, applied to the total value of the purchase order rather than to individual line items or unit quantities.<br><br>Members reach the top tier two ways. A single large project — an airfield rehabilitation or full runway re-marking — earns 10% when its total value exceeds $250,000. A standing annual maintenance program also earns 10%: recurring work that would otherwise be issued as separate small purchase orders is committed as one annual order and discounted at the maximum tier regardless of its total, recognizing the scheduling efficiency and mobilization savings that committed recurring work provides.<br><br>Roberts Traffic Marking offers no separate rebate or year-end true-up. All volume savings are applied at quotation, so members receive the benefit immediately rather than waiting on a rebate cycle. | * |
| 60 | Describe your method of facilitating non-contracted products or related services and define the associated costs/fees. | For products or services a member needs that fall outside the awarded line items, Roberts Traffic Marking will provide a written quote before the work proceeds. Such open-market items remain subject to the 2% Sourcewell administrative fee and are reported to Sourcewell as contract sales. This provides members a single, accountable source for related work without a separate solicitation. | * |
| 61 | Identify any element of the total cost of acquisition that is NOT included in the pricing submitted with your response. This includes all additional charges associated with a purchase that are not directly identified as freight or shipping charges. | Unit prices do not include: traffic control, maintenance of traffic, permits, airport badging or escort fees. These are identified at the time of quotation based on each entity's unique requirements. | * |
| 62 | Describe and define the costs/fees associated with your freight, shipping, and delivery program(s) in the contiguous United States. | There is no standard per-shipment freight charge for contiguous-US service work beyond the mobilization identified in each quote. | * |
| 63 | Describe and define the costs/fees associated with your freight, shipping, and delivery program(s) for Alaska, Hawaii, Canada, or any offshore | Work in Alaska, Hawaii, the U.S. Territories, and Canada is handled on a project-by-project basis, with mobilization, travel, and freight quoted at the time of order based on the specific location and scope. Canadian pricing is provided | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

| | | | |
|---|---|---|---|
| | delivery. | in Canadian dollars using the prevailing exchange rate at the time of quotation. | |
| 64 | Describe any unique distribution, delivery, or deployment methods offered in your proposal. | Our unique access to aircraft and pilots allow us to have increased flexibility and availability for in person on site support as well as moving experienced staff quickly between projects. | * |
| 65 | Describe any self-audit processes or programs that you will employ to verify that Sourcewell participating entities have obtained Agreement pricing and to verify compliance with the resulting Agreement. | Roberts Traffic Marking will price all member orders against the awarded Master Agreement price list, track contract sales separately, and report to Sourcewell every period—including zero-sales periods—remitting the administrative fee accordingly. | * |
| 66 | Provide a list of internal metrics that will be tracked to measure the success of a resulting Agreement. | Roberts Traffic Marking will track participating entities served, total contract sales volume, quote-to-award conversion rate, on-time completion percentage, repeat-order rate, and adherence to customer-service response times—measuring both utilization of the agreement and quality of delivery to members. We will also track individual salesperson performance to ensure our top performers are focused on the Sourcewell contract. | * |
| 67 | Provide a proposed Administration Fee payable to Sourcewell. The Fee is in consideration for the support and services provided by Sourcewell. The proposed Administrative Fee will be payable to Sourcewell on all completed transactions to Participating Entities utilizing this Agreement. The Administrative Fee will be calculated as a stated percentage, or flat fee as may be applicable, of all completed transactions utilizing this Master Agreement within the preceding Reporting Period defined in the agreement. | Roberts Traffic Marking proposes a 2% administrative fee, calculated as a percentage of all completed transactions under the Master Agreement and payable to Sourcewell each reporting period. | * |

## Table 6B: Pricing Offered

| # | The Pricing for this Proposal is: * | Specify the basis for the pricing offered, include unique circumstances or justifications | |
|---|---|---|---|
| 68 | As good as or better than pricing typically offered through our existing cooperative contracts, state contracts, or agencies. | Roberts Traffic Marking's proposed pricing is at or below the rates extended under its existing airport-authority and government agreements, reflecting the volume and efficiency of a cooperative purchasing relationship. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 7A: Depth and Breadth of Offered Solutions (200 Points, applies to Table 7A and 7B)

Indicate below if the listed types or classes of Solutions are offered within your proposal. Provide additional comments in the text box provided, as necessary.

| # | Category or Type | Offered * | Provide a detailed description of all solutions offered. | |
|---|---|---|---|---|
| 69 | Airfield marking materials and supplies such as paints, thermoplastics, and glass beads | (•) Yes ( ) No | Roberts Traffic Marking maintains strong, longstanding relationships with several manufacturers of airfield marking materials — including paints, glass beads, and thermoplastics. These relationships allow us to reliably procure the materials our projects require and to supply them to Sourcewell participating entities in support of the work we perform. They also give Roberts Traffic Marking a clear avenue to formalize a distributor role in the future, expanding the materials directly available to members during the contract term through the Sourcewell Price and Product Change Request process. | * |
| 70 | Liquid or solid airfield deicer | ( ) Yes (•) No | N/A | * |
| 71 | Deicing services | ( ) Yes (•) No | N/A | * |
| 72 | Rubber removal agents | ( ) Yes (•) No | N/A — Roberts Traffic Marking performs runway rubber removal as a service using high-pressure waterblasting with water and waste recovery, rather than supplying chemical removal agents. See Line 75. | * |
| 73 | Firefighting agents | ( ) Yes (•) No | N/A | * |
| 74 | Transition-related services | ( ) Yes (•) No | N/A | |
| 75 | Please describe other Solutions not specifically mentioned in this Table 7A, that are within the scope of this RFP. | (•) Yes ( ) No | Roberts Traffic Marking offers a comprehensive range of airfield pavement maintenance and surface solutions under one contractor. These include crack sealing and repair for both asphalt and concrete, concrete joint sealing (removal and installation), sealcoating and surface treatments, rejuvenator application, mastic repair, concrete spall and partial-depth repair, and stencil work. We also provide rubber removal, marking and curing-compound removal, surface preparation, grinding, and pavement cleaning. Delivering these solutions through a single contractor gives Sourcewell participating entities a true turn-key resource for airfield pavement upkeep, eliminating the need to coordinate multiple vendors across marking, sealing, repair, and surface maintenance. | * |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 7B: Depth and Breadth of Offered Solutions - Industry Specific

| # | Question | Response * | |
|---|---|---|---|
| 75 | If applicable, describe how your airfield marking materials improve runway/taxiway visibility, pavement friction, durability, and operational safety in wet, nighttime, low-visibility, and high-traffic conditions. | Roberts Traffic Marking selects and applies materials to meet the visibility, friction, and durability requirements of airfield operations, furnishing them as part of its application services rather than as standalone products. We apply FAA-compliant waterborne and high-build paints with Type I, III, and IV glass beads to achieve wet-night retroreflectivity, so markings remain visible in rain, darkness, and low-visibility conditions. All markings are laid out and applied in accordance with FAA AC 150/5340-1M, using application practices that maintain proper bead embedment for safe operations. Beyond marking, our runway rubber removal restores pavement surface friction in high-use touchdown areas, and our in-house friction testing lets members verify compliance with FAA friction standards — confirming that a surface meets requirements or identifying where rubber removal is needed in the first place. | * |
| 76 | If applicable, describe any eco-friendly, non-corrosive, low-toxicity, or reduced-runoff solutions you offer for airfield deicing, marking removal, rubber removal, and pavement maintenance, and how these products help airfields reduce corrosion and environmental impact. | Roberts Traffic Marking performs marking removal, rubber removal, and pavement maintenance using high-pressure waterblasting with integrated water and waste recovery, or waterless methods with recovery. Because these rely on water pressure or dry removal rather than chemical strippers and solvents, they eliminate the corrosive, toxic agents that degrade pavement and infrastructure. The integrated recovery system captures spent water and debris on site, preventing runoff and contamination of surrounding soil and waterways. | * |
| 77 | If applicable, describe how your firefighting agents and transition-related services help airports and other agencies move safely from legacy AFFF/AR-AFFF to fluorine-free alternatives. | N/A | * |

# Table 8: Exceptions to Terms, Conditions, or Specifications Form (Not Scored)

**Line Item 78.** **NOTICE**: To identify any exception, or to request any modification, to Sourcewell standard Master Agreement terms, conditions, or specifications, a Proposer must submit the proposed exception(s) or requested modification(s) **via redline in the Master Agreement Template provided** in the “Bid Documents” section. Proposer must upload the redlined Master Agreement Template, in **Microsoft Word format** in the “Requested Exceptions” upload field. All exceptions and/or proposed modifications are subject to review and approval by Sourcewell and will not automatically be included in the Master Agreement.

| Do you have exceptions or modifications to propose? | Response * |
|---|---|
| | No |

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Table 9: Selected Bid Pricing Line Items ****NOT SCORED****

Please fill out table as able. This table is not scored but will be used to prepare competitive solicitation documentation. If you do not offer these products, no pricing is required.

| # | Offering? | Category | Qty | Unit of Measure | Estimated Low | Estimated High | Comment |
|---|---|---|---|---|---|---|---|
| 82 | ○ Yes<br>◉ No | Marking materials (paint/beads/thermoplastic) | | | | | Roberts Traffic Marking procures airfield marking materials through longstanding manufacturer relationships to supply and apply on participating-entity projects. Not offered as a standalone priced product today; upon award, these relationships provide a clear avenue to formalize a distributor role through the Sourcewell Price and Product Change Request process. |
| 83 | ○ Yes<br>◉ No | Deicers (potassium acetate, sodium formate) | | | | | |
| 84 | ○ Yes<br>◉ No | Rubber removal agents | | | | | |
| 85 | ○ Yes<br>◉ No | Firefighting agents (foams, dry chemical, clean agents) | | | | | |
| 86 | ○ Yes<br>◉ No | PFAS/AFFF transition | | | | | |

## Documents

**Ensure your submission document(s) conforms to the following**:

1. Documents in PDF format are preferred. Documents in Word, Excel, or compatible formats may also be provided.

2. Documents should NOT have a security password, as Sourcewell may not be able to open the file. It is your sole responsibility to ensure that the uploaded document(s) are not either defective, corrupted or blank and that the documents can be opened and viewed by Sourcewell.

3. Sourcewell may reject any response where any document(s) cannot be opened and viewed by Sourcewell.

4. If you need to upload more than one (1) document for a single item, you should combine the documents into one zipped file. If the zipped file contains more than one (1) document, ensure each document is named, in relation to the submission format item responding to. For example, if responding to the Marketing Plan category save the document as “Marketing Plan.”

- Pricing - Pricing Sheet - Roberts Traffic Marking, LLC.pdf - Monday August 03, 2026 13:23:09
- Financial Strength and Stability - Financial Strength and Stability.zip - Monday August 03, 2026 13:23:38
- Marketing Plan/Samples - Marketing Plan and Samples.zip - Monday August 03, 2026 13:25:07
- WMBE/MBE/SBE or Related Certificates - SBE Self-Certification - Roberts Traffic Marking, LLC.pdf - Monday August 03, 2026 14:18:37
- Standard Transaction Document Samples - Standard Transaction Document Samples.zip - Monday August 03, 2026 13:40:56
- Requested Exceptions (optional)
- Upload Additional Document - Additional Documents.zip - Tuesday August 04, 2026 09:43:32

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

# Addenda, Terms and Conditions

**PROPOSER AFFIDAVIT OF COMPLIANCE**

I certify that I am an authorized representative of Proposer and have authority to submit the foregoing Proposal:

1. The Proposer is submitting this Proposal under its full and complete legal name, and the Proposer legally exists in good standing in the jurisdiction of its residence.

2. The Proposer warrants that the information provided in this Proposal is true, correct, and reliable for purposes of evaluation for award.

3. The Proposer certifies that:

(1) The prices in this Proposal have been arrived at independently, without, for the purpose of restricting competition, any consultation, communication, or agreement with any other Proposer or competitor relating to-

(i) Those prices;

(ii) The intention to submit an offer; or

(iii) The methods or factors used to calculate the prices offered.

(2) The prices in this Proposal have not been and will not be knowingly disclosed by the Proposer, directly or indirectly, to any other Proposer or competitor before award unless otherwise required by law; and

(3) No attempt has been made or will be made by Proposer to induce any other concern to submit or not to submit a Proposal for the purpose of restricting competition.

4. To the best of its knowledge and belief, and except as otherwise disclosed in the Proposal, there are no relevant facts or circumstances which could give rise to an organizational conflict of interest. An organizational conflict of interest is created when a current or prospective supplier is unable to render impartial service to Sourcewell due to the supplier's: a. creation of evaluation criteria during performance of a prior agreement which potentially influences future competitive opportunities to its favor; b. access to nonpublic and material information that may provide for a competitive advantage in a later procurement competition; c. impaired objectivity in providing advice to Sourcewell.

5. Proposer will provide to Sourcewell Participating Entities Solutions in accordance with the terms, conditions, and scope of a resulting master agreement.

6. The Proposer possesses, or will possess all applicable licenses or certifications necessary to deliver Solutions under any resulting master agreement.

7. The Proposer will comply with all applicable provisions of federal, state, and local laws, regulations, rules, and orders.

8. Proposer its employees, agents, and subcontractors are not:

1. Included on the "Specially Designated Nationals and Blocked Persons" list maintained by the Office of Foreign Assets Control of the United States Department of the Treasury found at: https://www.treasury.gov/ofac/downloads/sdnlist.pdf;
2. Included on the government-wide exclusions lists in the United States System for Award Management found at: https://sam.gov/SAM/; or
3. Presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from programs operated by the State of Minnesota; the United States federal government, as applicable; or any Participating Entity. Vendor certifies and warrants that neither it nor its principals have been convicted of a criminal offense related to the subject matter of this solicitation.

☑ By checking this box I acknowledge that I am bound by the terms of the Proposer's Affidavit, have the legal authority to submit this Proposal on behalf of the Proposer, and that this electronic acknowledgment has the same legal effect, validity, and enforceability as if I had hand signed the Proposal. This signature will not be denied such legal effect, validity, or enforceability solely because an electronic signature or electronic record was used in its formation. - Lisa Birchfield, President, Roberts Traffic Marking, LLC

Docusign Envelope ID: 9D73B11C-5873-88DB-80F3-0B0DD3AA7077

The Proposer declares that there is an actual or potential Conflict of Interest relating to the preparation of its submission, and/or the Proposer foresees an actual or potential Conflict of Interest in performing the obligations contemplated in the solicitation proposal.

○ **Yes** ◉ **No**

The Bidder acknowledges and agrees that the addendum/addenda below form part of the Bid Document.

Check the box in the column "**I have reviewed this addendum"** below to acknowledge each of the addenda.

| File Name | I have reviewed the below addendum and attachments (if applicable) | Pages |
|---|---|---|
| **Addendum_3_Airfield_Runway_Materials_Services_and_Related_Solutions_RFP_080426**<br>Fri July 24 2026 12:26 PM | ☑ | 2 |
| **Addendum_2_Airfield_Runway_Materials_Services_and_Related_Solutions_RFP_080426**<br>Mon June 22 2026 11:30 AM | ☑ | 1 |
| **Addendum_1_Airfield_Runway_Materials_Services_and_Related_Solutions_RFP_080426**<br>Thu June 18 2026 07:51 AM | ☑ | 1 |